

Earith Parish Council
Minutes of the Parish Council Meeting
Held on Thursday 4th January 2018

Present – Councillors

Mr John Fulcher (Chairman)
 Mr Jeff Nicholls
 Mr Allan Till
 Mrs Julie Seamark

Miss Ann Brennan (Vice Chairman)
 Mr Keith Hudson
 Mrs Marilyn Russell

DC Mr Robin Carter, DC Mr Mike Francis, CC Mr Steve Criswell
 Mandy Pink – Clerk

3 members of the public

Item 227 Apologies for absence – Mr James Woolstenholmes, Mr Gavin Young, Mr Alan Spackman, Mr Terry Rogers

Open Meeting

Item 228 Open Forum – A village resident gave a short presentation on an idea to develop a piece of land along the river bank. A possible development of three homes was suggested. An update on the river island was also given to let the Council know that some maintenance had been carried out but only to stop any further damage to the trees. There are still a lot of interested people who are happy to work on this project in the New Year.

Item 229 Ecops Report – The Clerk read a report concerning the theft of number plates at Darford. A car was recovered from the ditch on Colne Road following a road traffic accident. There were no casualties.

Item 230 County Council and District Council Reports – CC Mr Steve Criswell reported that work will commence on the Earith to Bluntisham cycleway in approximately three weeks. The speed reduction measures on the High Street will also be implemented at this time. There have been some objections to the LHI speed reduction bid from Bluntisham. There is an assumed community tax rise of 2% for adult social care but a 0% rise for standard services from the County Council
 DC Mr Robin Carter reported that the District Council will be levying a 2% rise to community tax in years 18/19 which will result in an additional cost of £2.66/year for a band D home. The District Council are looking to be self-sufficient in funding in years 18/19. The District Council will be looking at development plans for the car parks at Darford and Edwards Walk and DC Mr Robin Carter has asked the scrutiny panel to consider providing alternative off road car parking for householders in this area. It is Councillor Carter's view that development of this site should not be considered without this provision.
 DC Mr Mike Francis reported that the small sites policy for development of smaller grassed areas in villages has been agreed and all costs are to be borne by the vendor.

(Close open Meeting)**(Open closed section of Meeting)**

Item 231 Code of Conduct – Dispensation received and decisions granted – none received

Item 232 Councillors declaration of interest – The Chairman drew the Councillors attention to the legal requirement that all interests should be declared following the Code of Conduct Localism Act 2011 c7.s27(3)(b). - none received.

Item 233 To sign minutes of Parish Council meeting held on – 7th December 2017
 Mr Keith Hudson proposed and Mr Jeff Nicholls seconded that the minutes should be signed.
 Resolved - All in favour.

Item 234 Matters arising – None.

Item 235 Planning – Application Reference 17/02327/S73 – Variation of condition 1 for application 17/02309/NMA regarding application 16/00909/FUL – Land west of 26 High Street to be renamed River Grange 40 High Street, Earith
 Mrs Julie Seamark proposed and Mr Jeff Nicholls seconded that the application is rejected. Resolved – All in favour
 The plans provided do not accurately depict the application statement as many changes have been made to the plans that are not stated on the application. More windows have been added along with a balcony which will impact on neighbours' privacy and the dwelling has been moved farther back in to the plot which will also impact on the neighbours' wellbeing.

- Item 236 Chairman's Report** – The Chairman wished all present a Happy New Year and thanked the Councillors for their support over the year. There will be elections in May and the election time table will be provided shortly. The Clerk is to present the current LHI bid to the County Council on 17th January and has submitted a grant bid for CCTV in the village to the Innovate and Cultivate fund. An initial telephone conversation appeared to be well received and favourable.
A Finance Meeting was held prior to the main meeting tonight and all items are in order and a further meeting will be scheduled in April to agree the year end accounts.
- Item 237 Parish Council Representatives Report** –
Road Safety and HCV – Mr Jeff Nicholls reported that community road-watch was the main topic of conversation at the HCV meeting. The No2 testing results have been received and funding is to be requested for further testing to be carried out. There was no Road Safety meeting.
Recreation Field and Play Equipment – No report
Health and Safety – The Chairman reported that not all the well covers had been installed at the allotment site and he would like this to be an agenda item in February for discussion
Hanson update – No report **PC Cluster Meetings** – No report
Saywell Charity – No report **Ouse Valley Way update** – No report
ERICA Update – See open forum above **Rights of Way** – No report
Village Pond – Removal of Duck weed will be an agenda item in May when action can be taken about this problem. No action can be taken at this time of the year.
Allotments – There is currently 1 quarter plot vacant
Skeeles update – Miss Ann Brennan reported that Ms Hazel Lambert has resigned as trustee and a new trustee will need to be found for this charity.
Earith Town Estate – No report
Community Plan – The Clerk is to visit the printers to discuss the presentation of this report. She will liaise with Councillor Russell when she has some feedback.
Village Car Parks – Huntingdon District Council have written to residents in Darford and Edwards Walk to inform them that they are no longer able to park their vehicles in the two areas of land that are currently allocated for parking. This will be discussed at the Scrutiny Panel meeting as reported by DC Mr Robin Carter. See agenda item 230 above. The Clerk is to write to the District Council to find out if the areas of land are still designated as car parks as they have always been used for car parking.
- Item 238 Trees and hedges to report for action to be taken and updates on visits already made** – No new reports.
- Item 239 Drains, Roads and Pavements – including advisory notes re car parking – reports for action to be taken** – The area outside of the shop is still getting waterlogged.
- Item 240 Caretaker – Update** – No report. The vacancy will be advertised in the Earith Echo.
- Item 241 Resident's concerns regarding the Pond Area, problems with trees - Councillor Spackman to meet with the Tree Officer** – item moved to February agenda.
- Item 242 Village Maintenance Schedule to be reviewed** – item moved to February agenda.
- Item 243 River Slipway grant bid update and decision regarding contractor** – The Mick George Community Fund has provisionally agreed a grant of £22,500 for this project.
Ms Ann Brennan proposed and Mrs Marilyn Russell seconded that the lower priced contractor should be used so that there was still funding for signage and refurbishment of this area. Resolved – All in favour
- Item 244 Radar Speed Check signs to be discussed** – The Clerk has received notification from the County Council that it will cost between £500 - £750 for supply and installation of posts for the signs. Four sites around the village have been agreed in Colne Road, Meadow Lane and the High Street (2 sites) the Clerk is to order a portable MVAS sign with a smiley face and has been given a cost basis of between £3,500 - £4000.
Ms Ann Brennan proposed and Mrs Marilyn Russell seconded. Resolved – All in favour
- Item 245 LCPAS subscription to be discussed** – The Clerk requested that the Council join the Local Council Public Advisory Service who are very helpful and knowledgeable and will provide help and advice on all council matters. The annual subscription is £100.
Mrs Julie Seamark proposed and Mr Keith Hudson seconded. Resolved – All in favour
- Item 246 Data Protection Regulations to be discussed to come into effect in May 2018** – The Clerk has attended a training session on this matter and the Council will need to look at all its paperwork and

archiving to ensure that it meets the new regulations for document retention and data processing. The Clerk will need to purchase at least 2, if not 3 lockable filing cabinets and will need to work extra hours to achieve this in time for May 2018. It was decided that the Clerk should purchase 2 new cabinets and complete the work as needed. Extra hours will be payable upon a time sheet signed by the Chairman. As space is limited at the Village Hall for storage the Clerk is also to look at the costs and availability of off site storage. Costs for confidential shredding are also to be looked at. Mrs Julie Seamark proposed and Mr Keith Hudson seconded that the Clerk should begin the work needed and find out the other information for discussion in February. Resolved – All in favour

- Item 247 LHI Bid Proposal – Pathway from St Marys to Meadow Way to be discussed** – The Clerk had forwarded the feasibility study to the Councillors prior to the meeting and the suggestions and costings are all in order. Ms Ann Brennan proposed and Mr Jeff Nicholls seconded that the feasibility study should be accepted. Resolved – All in favour.

- Item 248 Finance** – a) Payments to sign off
b) Online Salary payments for January
c) Chairman to sign bank statement

Payee	Description		£	Chq	Powers
Mrs K M Pink	Clerks Wages 42 hrs. @ £16.001	672.04			LGHA1989,s.7
	Clerks Expenses	25.00			LGA 1963, s.5
	Mobile Phone monthly rental not taxable	12.00			LGHA1989,s.7
	Total Less Tax		567.60	online	
Mrs C Shook	Caretaker hours 6hrs @ £8.873	53.24			LGA1972,s.133
xx	Booking Clerk 2.5hrs @ £8.873	22.18			LGHA 1989,s.7
	Total Less Tax		73.22	online	
Castle Manor Electrics	Community Defibrillator Install		110.00	2970	PHA 1936, s.234
Inland Revenue	PAYE December 2017		145.99	2971	LGA1972,s.112-119
Mr M S Pink	Parish Handyman – self-employed monthly contract		150.00	online	LGA1953,s.4
EBC RBL Donation	Donation to local British Legion		60.00	2972	LGA 1972, s.137
SLCC	Data Protection training		10.00	2973	LGHA 1989, s.7
Hayley Thurston	Fence repair pond		295.00	2974	PHA 1936, s.260
Microsoft	Office 365 monthly cost		5.99	DD	LGHA 1972, s.266
CNG	Village Hall Gas monthly charge		99.89	DD	LGHA 1972, s.133
Axis	Village Hall Electricity		36.37	DD	LGHA1972,s.133
	Total Spend for December 2017		£1,554.06		

- a) Mrs Julie Seamark proposed and Mr Keith Hudson seconded that the payments should be signed off. Resolved – All in favour
- b) Online salary payments for January –Mr Keith Hudson proposed and Mr Jeff Nicholls seconded that the payments should be made. Resolved – All in favour
- c) Chairman to sign the bank statement to confirm the online salary payments for December as above Mrs Julie Seamark proposed and Mr Keith Hudson seconded. Resolved – All in favour

- Item 249 Correspondence** – All correspondence as per file

- Item 250 Items for future meetings** –Village Hall floor & chairs, WW1 commemoration, Well surrounds at the allotment site, Neighbourhood Plan, Data Protection- additional information, Review of maintenance in the Village, London Plane Tree Quotations, Removal of duck weed at the pond in May

Mrs Mandy Pink – Clerk 07717 207 533

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Meeting Dates

These minutes are unadopted

Parish Council Meeting – Thursday 1st February 2018

Parish Council Meeting – Thursday 1st March 2018

Parish Council Meeting – Thursday 5th April 2018

Parish Council Meeting – Thursday 10th May 2018

District and Parish Council Elections – Thursday 3rd May 2018

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Date of Notice – 13th January 2018