

Earith Parish Council

Minutes of the Annual Parish Council E-Meeting Held on Thursday 7th May 2020 by Zoom

Present – Councillors

Mr Steve Edwards (Chairman)

Mrs Paula Brown

Mr Jeff Nicholls

Mrs Marilyn Russell

Mr Alan Spackman

Miss Ann Brennan (Vice Chairman)

Mrs Louise Reay

Ms Hazel Lambert

Mr Allan Till

DC Mr Jon Neish

0 members of the public

Mandy Pink – Clerk

Due to the Covid19 Government Lockdown measures the Annual May Parish Council meeting was held via a video conferencing link, the Agenda was published on the Parish Council Website and emailed to the 62-member Newsletter Subscriber List. This means that at least 73 Households were notified of the Parish Council E-Meeting. Approximately 10% of the Village of Earith.

The present Chairman opens the meeting and welcomes the Councillors, Members of the Public and then invites nominations for the new Chairman

- Item 13 Election of Chairman – *The vote takes place***
 Nomination received for Mr Steve Edwards
 Mr Jeff Nicholls proposed, and Mrs Marilyn Russell seconded that Mr Edwards is Chairman
 Resolved – All in favour

The New Chairman takes the Chair and signs their acceptance of office

- Item 14 Apologies for absence – Mr Keith Hudson, Mr Peter Jackson, CC Mr Steve Criswell**

- Item 15 Election of Vice Chairman – *The vote takes place***
 Nomination received for Miss Ann Brennan
 Mr Jeff Nicholls proposed, and Ms Hazel Lambert seconded that Miss Brennan is Vice Chairman
 Resolved – All in favour

Open Meeting

- Item 16 Open Forum – No comments**

- Item 17 Ecops Report –** The Clerk has received letters of apology from three youths that came forward to admit vandalism and damage to the Recreation Field. The Police have now finalised this investigation.

- Item 18 County Council and District Council Reports**
 County Council and District Council reports emailed to Full Council and passed as read by those in attendance on the 7th May.
 DC Mr Jon Neish stated that the DMC will resume meetings on the 18th May and normal bin collection dates will be adhered to over the Bank Holiday period. There have been some problems with grass cutting between the District and the County and so the Parish have included the uncut areas in the usual Parish grass cutting schedule.

(Close open Meeting)

(Open closed section of Meeting)

- Item 19 Code of Conduct – Dispensation received, and decisions granted – None**

- Item 20 Councillors declaration of interest –** The Chairman drew the Councillors attention to the legal requirement that all interests should be declared following the Code of Conduct Localism Act 2011 c7. s27(3)(b). – None

- Item 21 To agree minutes of Parish Council meeting held on – 2nd April 2020**
 Mrs Marilyn Russell proposed, and Ms Hazel Lambert seconded that the minutes are agreed and should be signed when Full Council resumes.
 Resolved - All in favour.

- Item 22 Planning – Application Ref – 20/00586/HHFUL – 22 Cooks Drove – Convert and extend double garage into an annex**
 Mrs Louise Reay proposed, and Mr Alan Spackman seconded that the application is approved with no objections
 Resolved - All in favour.

- Item 23 Annual Financial Risk Management to be noted –** Noted by Council
- Item 24 Annual Insurance Renewal year 3 of 4-year term to be noted –** Noted by Council
- Item 25 Annual Return acceptance of guidance section 1 –** The Clerk had emailed the Annual Return for inspection by the Council. The Council declared that Section One should be accepted. Miss Ann Brennan proposed, and Mr Jeff Nicholls seconded to accept Section 1
Resolved – All in favour
- Item 26 Annual Return acceptance of section 2 –** The Clerk had emailed the Annual Return for inspection by the Council. The Council declared that Section Two should be accepted. Ms Hazel Lambert proposed, and Mr Jeff Nicholls seconded to accept Section 2
Resolved – All in favour
- Item 27 Review of Standing Orders – No changes to be made –** Noted by Council
- Item 28 Review of Financial Regulations – No changes to be made –** Noted by Council
- Item 29 Parish Councillor Responsibilities to be rolled over until May 2021 –** All agreed and noted
- Item 30 Finance –**
- a) Payments to sign off
 - b) Online Salary payments for May to be made as standard
 - c) Chairman to note emailed bank statement. To be signed when Full Council resumes

Payee	Description		£	Chq	Powers
Mrs K M Pink	Clerks Wages 65 hrs. @ £17.57	1142.05			LGHA1989, s.7
	Clerks Expenses	25.00			LGA 1963, s.5
	Mobile Phone monthly rental not taxable	12.00			LGHA1989, s.7
	Total Less Tax		900.64	online	
Mrs C Shook	Cleaner hours 5 hrs @ £10.16	50.80			LGA1972, s.133
	Booking Clerk 2.5hrs @ £10.16	25.40			LGHA 1989, s.7
	Total Less Tax		76.20	online	
Mrs J Law	Caretaker April inc March OT		120.00	online	LGA 1972, s.133
Inland Revenue	PAYE April 2020		338.45	online	LGA1972, s.112-119
Mr M S Pink	Parish Handyman		150.00	online	LGA1953, s.4
MSP Services	Grass Cutting		840.00	online	OSA 1906, s.10
MSP Services	Grass clear up extended areas		250.00	online	OSA 1906, s.10
Isofast	Glue for chairs		8.15	online	LGA 1972, s.133
Viking	Stationery		43.28	online	LGA 1972, s.226
EON	Street lighting Apr 19 – Mar 20		557.94	online	Parish Councils Act 1957, s.3
Zurich Municipal	Annual Insurance Renewal		2315.79	online	LGA 1972, s.111
W Oldfield	Environmental Testing		22.80	online	LGA 1972, s.137
W Oldfield	Environmental Testing		21.60	online	LGA 1972, s.137
CAPALC	Membership Renewal		468.21	online	LGA 1972, s.143
Cambs Water	Village Hall Sewerage 09/19 – 03/20		80.01	online	LGHA 1972, s.133
Hunts DC	Commercial Waste Collection Rec		20.15	DD	Litter Act 1983, ss.5,6
Hunts DC	Commercial waste collection V Hall		10.08	DD	Litter Act 1983, ss.5,6
Microsoft	Office 365 monthly cost		5.99	DD	LGHA 1972, s.266
CNG	Village Hall Gas		100.01	DD	LGHA 1972, s.133
	Total Spend for April 2020		£6,329.30		

- a) Miss Ann Brennan proposed, and Mr Jeff Nicholls seconded that the payments should be signed off.
Resolved – All in favour
- b) Online salary payments for May – Miss Ann Brennan proposed, and Ms Hazel Lambert seconded that the payments should be made. Resolved – All in favour
- c) Bank statement noted and to be signed when Full Council resumes

Mrs Mandy Pink – Clerk 07717 207 533
These minutes are unadopted

email: mpinkearithpc@aol.com
Meeting closed at 7.54pm

Meeting Dates 2020
4th June