

## Earith Parish Council

### Minutes of the Parish Council Meeting Held on Thursday 1<sup>st</sup> July 2021 at the Village Hall

#### Present – Councillors

Mr Steve Edwards (Chairman)  
 Ms Hazel Lambert  
 Mr Alan Spackman  
 Mrs Paula Brown  
 Mr Keith Hudson

Miss Ann Brennan (Vice Chairman)  
 Mr Jeff Nicholls  
 Mr Allan Till  
 Mr Nick Tindall

CC Mr Steve Criswell  
 1 member of the public

Mandy Pink – Clerk

#### **Item 58 Apologies for absence – Mrs Marilyn Russell, Mrs Louise Reay, DC Mr Jon Neish**

#### **Open Meeting**

**Item 59 Open Forum** – A village resident commented that the hedge along the cycle path needs to be maintained and the Clerk informed him that this is the responsibility of the County Council, and she would report it to the Highways Officer. He also reported that he was not in favour of the current plans concerning agenda item 67 and he would prefer to see a whole new application. The Clerk informed him that the application is still the same outline plan for the site and that there have not been any changes made to the plans. New reports are needed however to cover items such as transport and environmental matters and if new reports are provided then they would come to the Parish Council for comments via the normal District Council Planning Department notices.

**Item 60 Ecops Report** – The Clerk reported that there was an attempted vehicle break-in on the High Street. CCTV footage is being investigated.

#### **Item 61 County Council and District Council Reports**

District Council emailed report noted.

County Councillor Mr Steve Criswell reported that the County Council is now administered by a coalition party rule but the new administration are still working with the proposed 20mph speed limits and other HCV Group projects that had been submitted prior to the change. He hoped that the work already carried out for the proposals for the Wheatsheaf cross roads will be moved forward and completed. There is no update on the proposals to de-classify the A1123. Cllr Hudson reported that the A1123 is cracking from the 40mph limit from Earith to Bluntisham and Cllr Spackman wanted to know if the Willingham Road scheme is still being considered. Cllr Till asked if the HCV diamond analysis work is still being looked at. County Councillor Criswell replied that some work has been funded in the budget but the budget for HCV schemes is for the whole County and not just Earith. Cllr Till asked for an update on the Willow Farm planning application and expressed his wish to speak at the upcoming planning committee meeting scheduled for the end of July. Cllr Tindall commented that the HCV Group will be submitting a letter to the Committee for consideration regarding Willow Farm.

#### **(Close open Meeting)**

#### **(Open closed section of Meeting)**

**Item 62 Code of Conduct – Dispensation received, and decisions granted – None.**

**Item 63 Councillors declaration of interest** – The Chairman drew the Councillors attention to the legal requirement that all interests should be declared following the Code of Conduct Localism Act 2011 c7. s27(3)(b). – None

**Item 64 To approve all decisions made at the Parish Council meeting held on – 3<sup>rd</sup> June 2021.**  
 Mr Jeff Nicholls proposed, and Mrs Paula Brown seconded that the decisions are all approved.  
 Resolved - All in favour by those members present at the meeting.

**Item 65 To agree minutes of Parish Council meeting held on – 3<sup>rd</sup> June 2021.**  
 Ms Hazel Lambert proposed, and Mr Nick Tindall seconded that the minutes are agreed.  
 Resolved - All in favour by those members present at the meeting.

**Item 66 Planning** – Application 21/01258/HHFUL – 146 Greenfields – Single storey side/rear extension  
 Mr Alan Spackman proposed, and Mr Keith Hudson seconded that the application is approved. It is a large extension but the street scene is only a change from a fence to a brick wall so this will not change the street views.  
 Resolved - All in favour

**Item 67 Agents request for continued support of the application for outline planning for 101 High Street** –  
 The Council discussed this item at length and expressed concern over the amount of time that the

application is taking and know that new reports are needed. It was decided that the agents should be invited to attend a public meeting so that the Village can pass on any views regarding the application directly to the agent.

The Chairman proposed, and Mr Alan Spackman seconded that the agents should be invited to the Annual Parish Meeting. Date to be set at agenda item 73.

Resolved – All in favour

- Item 68 Resident request to plant 70 trees in an avenue to mark the Queens 70<sup>th</sup> Platinum Jubilee in 2022 –**  
The Council discussed this idea and agreed that they do not own land large enough to plant an avenue of trees. They will discuss a suitable commemoration item to mark the occasion in the New Year. This is to be an agenda item in January 2022.
- Item 69 Update on the Village Hall project –** The Clerk advised the Council that she had now heard from two sets of Architects (the third had declined to provide costs)  
The Clerk tabled two quotations for costings.  
Quotation 1 at £8,300 fixed costs with £19,700 estimated costs based on a build cost of £500,000  
Quotation 2 at £12,600 fixed costs with £20,000 estimated costs based on a build cost of £500,000  
Other costs for surveys and disbursements would be additional based on the planning application needs.  
Ms Hazel Lambert proposed, and Mr Jeff Nicholls seconded that Quotation 2 should be accepted and the Clerk could contact the Architects and ask them to proceed with drawings to be shown to the Village at the Annual Parish Meeting. Date to be set at agenda item 73.  
Resolved – All in favour
- Item 70 Update on the Trusteeship of the Recreation Field –** The Clerk will organise clearance of the Pavilion ready for its renewed use for events in the Village. Bank and investment paperwork is being progressed by the Clerk and the outgoing ETE Secretary. The first Trustees meeting is to be convened tonight so that initial administration items can be cleared.  
  
(Close Parish Council Meeting)  
(Open Trustees Meeting for Earith Town Estate)
- Item 1 Apologies for absence - Mrs Marilyn Russell, Mrs Louise Reay**
- Item 2 To agree Officers of the Charity – Chairman – Current PC Chairman as standard**  
Mr Nick Tindall proposed, and Mr Jeff Nicholls seconded that the current PC Chairman is also the Chairman of the Earith Town Estate Charity.  
Resolved – All in favour
- Item 3 To agree Officers of the Charity – Secretary – Current PC Clerk as standard**  
Ms Hazel Lambert proposed, and Mr Keith Hudson seconded that the current PC Clerk is also the Secretary of the Earith Town Estate Charity.  
Resolved – All in favour
- Item 4 To agree Officers of the Charity – Treasurer – Current PC Clerk as standard**  
Mrs Paula Brown proposed, and Mr Jeff Nicholls seconded that the current PC Clerk is also the Treasurer of the Earith Town Estate Charity.  
Resolved – All in favour
- Item 5 To agree new Constitution Governing Document stating that the Parish Council is the Sole Trustee of the Earith Town Estate Charity –** The Secretary advised the Trustees that the current Governing Document still states that there should be nine independent trustees under section 4 with sections 5-9 dealing with the matter of Trustees in more detail. The Clerk is drawing on section 20 of the current Governing Document which gives a general power to make regulations so that a new section on Trustees can be provided stating that Earith Parish Council shall now act as the Sole Trustee of the Charity. All other items will remain as originally stated. The current Governing Document also states that there is a second Charity attached to the main Earith Town Estate Charity known as the Non-Ecclesiastical Charity of Margaret Brown, founded by will proved with codicil thereto in the Principal Registry on the 25<sup>th</sup> November 1910 and this Charity shall also remain as originally stated. The Secretary and Chairman will work together to produce a new Governing Document to be registered with the Charity Commission when revenue and spending levels increase in the future.  
Mr Steve Edwards proposed, and Ms Hazel Lambert seconded that the new Governing Document should be drawn up by the Chairman and the Secretary of the Earith Town Estate Charity and the Non Ecclesiastical Charity of Margaret Brown.  
Resolved – All in favour
- Item 6 Donation request from Earith Town Estate to help with administration costs for the Charity –**  
The Treasurer asked the Trustees to make a donation request to the Council for £5000.  
Mr Alan Spackman proposed, and Mr Keith Hudson seconded that the Treasurer can ask for a donation.

Resolved – All in favour

- Item 7 Creation of a new bank account for Earith Town Estate** – The Treasurer asked the Trustees to agree to open a new bank account at Lloyds Bank. The current bank account at Nationwide is being withdrawn and will be closed and any balancing monies will be paid into the new bank account when it has been opened by the Treasurer and the Chairman. The Trustees agreed that the Treasurer and Chairman can open a new bank account.

(Close Open Trustees Meeting for Earith Town Estate)  
(Re-convene Parish Council Meeting for Earith Parish Council)

- Item 71 To agree donation to Earith Town Estate** – The Clerk asked the Council to agree a donation of £5000 to Earith Town Estate to help with administration matters until the new bank account is opened and funds have been paid in.  
Ms Hazel Lambert proposed, and Mr Alan Spackman seconded that the donation can be made.  
Resolved – All in favour

- Item 72 To consider listing the Memorial at the Bridge on the National Heritage List for England** – The Clerk informed the Council that 7 Squadron have asked if the Memorial at the Bridge can be listed as above. It is already listed on the Imperial War Museum list of Memorials. The Clerk also informed the Council about the new bespoke bench that is being made to replace the old wooden bench at the site. Cllr Nicholls thanked the Clerk for her hard work arranging the manufacture and design of the new bench. Mr Nick Tindall proposed, and Ms Hazel Lambert seconded that the Clerk should organise the listing.  
Resolved – All in favour

- Item 73 Annual Parish Meeting dated to be agreed** – The Clerk asked the Council to consider setting a date for the Annual Parish Meeting so that the Village can learn about the proposed movement of the outline planning application for 101 High Street, the 20's Plenty Campaign and the new Village Hall. The date set is the 14<sup>th</sup> October 2021 at the Village Hall.

- Item 74 Finance** –
- Payments to sign off
  - Online Salary payments for July to be made as standard
  - Chairman to sign bank statement.
- a) Mr Keith Hudson proposed, and Mrs Paula Brown seconded that the payments should be signed off.  
Resolved – All in favour
- b) Online salary payments for July – Ms Hazel Lambert proposed, and Mr Jeff Nicholls seconded that the payments should be made. Resolved – All in favour
- c) Bank statement signed by Chairman

Payee	Description		£	Chq	Powers
Mrs K M Pink	Clerks Wages 75hrs @ £18.05	1353.75			LGHA1989,s.7
	Clerks Expenses	25.00			LGA 1963, s.5
	Mobile phone monthly rental not taxab	12.00			LGA 1972, s.133
	total less tax		1254.74	online	
Mrs C Shook	Cleaner 5.5 hrs @ 10.16	55.88			LGA 1972,s.133
xx	Booking Clerk 2.5hrs @ 10.16	25.40			LGHA1989,s.7
	total less tax		81.28	online	
Mrs J Law	Caretaker June		100.00	online	LGA 1972,s.133
Inland Revenue	PAYE June 2021		224.57	online	LGA 1972,s.112-119
Mr MS Pink	Parish Handyman		150.00	online	LGA1953,s.4
MSP Services	Grass Cutting		510.00	online	OSA 1906, s.10
Impressions Printers	Emergency Booklet Printing		324.00	online	LGA 1972, s.142
Impressions Printers	Echo issue 60 - Printing		495.00	online	LGA 1972, s.142
Mrs K M Pink	Echo issue 60 - Editorial		200.00	online	LGA 1972, s.142
Auditing Solutions	Internal Auditor Charge		300.00	online	A&AR 2003 SI2003/533 reg 9
Advanced Security	Maintenance Visit Rec		201.60	online	Local Govt & rating Act 1997, S.3
Advanced Security	Maintenance Visit Hall		208.80	online	Local Govt & rating Act 1997, S.3
Hunts DC	Commercial Waste Collection Rec		20.15	DD	Litter Act 1983,ss.5,6
Hunts DC	Commercial Waste Collection V Hall		10.08	DD	Litter Act 1983,ss.5,6
Zoom	Monthly charge x 2		28.78	DD	LGA 1972, Schd 12
CNG	Village Hall Gas		48.44	DD	LGHA1972,s.133
	Total spend for June 2021		4,157.44		

Mrs Mandy Pink – Clerk 07717 207 533

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Meeting closed at 9.00pm

Meeting Dates 2021  
5<sup>th</sup> August