

Earith Parish Council

Minutes of the Parish Council Meeting Held on Thursday 4th May 2023

Present – Councillors

Mr Steve Edwards (Chairman)
Mrs Paula Brown
Mr Keith Hudson
Ms Hazel Lambert
Mr Nev Clements

Miss Ann Brennan (Vice Chairman),
Mr Nick Tindall
Mr Jeff Nicholls
Mr Alan Spackman

CC Mr Steve Criswell
Public 0

Mandy Pink – Clerk

The present Chairman opens the meeting and welcomes the Councillors, Members of the Public and then invites nominations for the new Chairman

- Item 19 Election of Chairman – *The vote takes place***
Nomination received for Mr Steve Edwards
Mr Jeff Nicholls proposed, and Ms Hazel Lambert seconded that Mr Edwards is Chairman
Resolved – All in favour

The New Chairman takes the Chair and signs their acceptance of office

- Item 20 Apologies for absence – DC Mr Jon Neish, DC Mr Paul Hodgson Jones, Mr Allan Till, Mrs Louise Reay**

- Item 21 Election of Vice Chairman – *The vote takes place***
Nomination received for Miss Ann Brennan
Mr Steve Edwards proposed, and Mr Jeff Nicholls seconded that Miss Brennan is Vice Chairman
Resolved – All in favour

Open Meeting

- Item 22 Open Forum –** No comments made

- Item 23 Ecops Report –** No report

- Item 24 County Council and District Council Reports**
County Councillor Mr Steve Criswell noted the problems on the Highways within the County and said that the Highways Officer was doing all he could to help with these matters. Extra monies have been provided that are to be used for a pothole fund. Cllr Nicholls said that the road resurfacing in School Road is already coming away and Cllr Brennan reported that the road signs at Earith Bridge roundabout have still not been replaced along with the signs on the A1123 opposite Bridge End.
District Council – No report

(Close open Meeting)

(Open closed section of Meeting)

- Item 25 Code of Conduct – Dispensation received, and decisions granted –** None.

- Item 26 Councillors declaration of interest –** The Chairman drew the Councillors attention to the legal requirement that all interests should be declared following the Code of Conduct Localism Act 2011 c7. s27(3)(b). – Cllr Hudson declared a non-pecuniary interest in planning application 23/00626/HHFUL – 16 Darford - agenda item 28

- Item 27 To agree minutes of Parish Council meeting held on – 6th April 2023.**
Mr Nick Tindall proposed, and Mr Keith Hudson seconded that the minutes are agreed.
Resolved - All in favour by those that attended the meeting

- Item 28 Planning -** Application 23/00626/HHFUL - 16 Darford - Proposed rear kitchen extension and alterations
Mr Alan Spackman proposed, and Mrs Paula Brown seconded that the application is accepted with no objections.
Resolved – All in favour (*Cllr Hudson did not participate in the vote*)
Planning - Application 23/00597/FUL - 32 - 33 Earith Business Park - Change of use from light industrial (Class E(g)) to drinking establishment with expanded food provision (sui generis)
Mrs Paula Brown proposed, and Mr Nev Clements seconded that the application is accepted with no objections.
Resolved – All in favour
Planning - Application 22/01728/HHFUL - 12 High Street - Internal and external restoration works (LBC already approved in January)

Mr Jeff Nicholls proposed, and Mr Keith Hudson seconded that the application is accepted with no objections.

Resolved – All in favour

Item 29 Annual Financial Risk Management to be noted – Noted by Council

Item 30 Annual Insurance Renewal year 3 of a 5-year term to be noted – Noted by Council

Item 31 Annual Return acceptance of guidance Section 1 - Mr Nick Tindall proposed, and Ms Hazel Lambert seconded that the Chairman should sign Section 1.

Resolved – All in Favour

Item 32 Annual Return acceptance of Section 2 – Miss Ann Brennan proposed, and Mr Jeff Nicholls seconded that the Chairman should sign Section 2.

Resolved – All in Favour

Item 33 Standing Orders to be noted - No changes to be made – Noted by Council

Item 34 Financial Regulations to be noted - No changes to be made – Noted by Council

Item 35 Parish Council Policies to be noted as a whole – No changes to be made – Noted by Council

Item 36 Parish Councillor Responsibilities to be agreed – The Chairman asked all Councillors to confirm their agreement to continue with the responsibilities as noted.

Resolved – Ms Hazel Lambert proposed, and Mr Nev Clements seconded that all responsibilities should continue with no changes to be made.

Item 37 Finance – a) Payments to sign off

b) Online Salary payments for May to be made as standard

c) Chairman to sign bank statement.

a) Mr Keith Hudson proposed, and Mrs Paula Brown seconded that the payments should be signed off.
Resolved – All in favour

b) Online salary payments for May to be made as standard

Mr Jeff Nicholls proposed, and Ms Hazel Lambert seconded that the payments should be made.

Resolved – All in favour

c) Bank statement signed by Chairman

<u>Payee</u>	<u>Description</u>		<u>£</u>	<u>Chq</u>	<u>Powers</u>		
Mrs K M Pink	Clerks Wages 75hrs @ £19.90	1492.50			LGHA1989,s.7		
	Clerks Expenses	25.00			LGA 1963, s.5		
	Mobile phone monthly rental not taxab	12.00			LGA 1972, s.133		
	total less tax		1379.36	online			
Mrs C Shook	Cleaner 5.5 hrs @ 11.63	63.97			LGA 1972,s.133		
xx	Booking Clerk 2.5hrs @ 11.63	29.08			LGHA1989,s.7		
	total less tax		91.44	online			
Mrs J Law	Caretaker April		100.00	online	LGA 1972,s.133		
Inland Revenue	PAYE April 2023		256.55	online	LGA 1972,s.112-119		
Mr MS Pink	Parish Handyman		150.00	online	LGA1953,s.4		
MSP Services	Grass Cutting		450.00	online	OSA 1906, s.10		
Create Signs	CCTV signs at the Rec		54.00	online	LGA 1972, s.133		
Zurich Municipal	Annual Insurance Renewal		2725.12	online	LGA 1972, s.111		
CAPALC	Membership Renewal		511.72	online	LGA 1972, s.143		
Earith Town Estate	Payment for meeting room		22.00	online	LGHA1972,s.133		
Severn C Products Ltd	Commemorative Coins		357.60	online	LGA 1972, S.137		
Source for Business	Village Hall water and sewerage cost		58.91	DD	LGHA1972,s.133		
N Power	Street Lighting Apr 22 - Mar 23		909.25	online	Parish Councils Act 1957, s.3		
Hunts DC	Commercial Waste Collection Rec		20.15	DD	Litter Act 1983,ss.5,6		
Hunts DC	Commercial Waste Collection V Hall		10.08	DD	Litter Act 1983,ss.5,6		
Positive Energy	Village Hall Gas		54.02	DD	LGHA1972,s.133		
	Total spend for April 2023		7,150.20				

Mrs Mandy Pink – Clerk 07717 207 533
These minutes are approved

email: earithparishclerk@outlook.com
Meeting closed at 8.15pm

Meeting Dates 2023
1st June
6th July
3rd August
7th September