Earith Parish Council

Minutes of the Parish Council Meeting Held on Thursday 1st May 2025

Present – Councillors

Mr Steve Edwards (Chair)
Mrs Paula Brown
Mr Keith Hudson
Ms Hazel Lambert
Miss Ann Brennan (Vice Chair)
Mr Allan Till
Mr Jeff Nicholls
Mr Alan Spackman

CC Mr Steve Criswell
DC Mr Jon Neish, DC Mr Paul Hodgson Jones

Public 2

Mandy Pink – Chief Executive

The present Chair opens the meeting and welcomes the Councillors, Members of the Public and then invites nominations for the new Chair of the Council.

Item 20 **Election of Chair –** ***The vote takes place.***
Nomination received for Mr Steve Edwards
Mr Jeff Nicholls proposed, and Mr Keith Hudson seconded that Mr Edwards is Chair
Resolved – All in favour.

The New Chair of the Council takes the Chair and signs their acceptance of office.

Item 21 **Apologies for absence –** Mr Nick Tindall, Mr Nev Clements, Mr Michael Barbour

Item 22 **Election of Vice Chair –** ***The vote takes place.***
Nomination received for Miss Ann Brennan
Ms Hazel Lambert proposed, and Mr Jeff Nicholls seconded that Miss Brennan is Vice Chair.
Resolved – All in favour.

Open Meeting

Item 23 **Open Forum –** A resident commented on the poor state of the High Street. Repairs are needed including a dangerous pothole. The Chair urged the resident to report the problems to the County Council. Parking issues should be reported to the Police.

Item 24 **Ecops Report –** No Report.

Item 25 **County Council and District Council Reports**
County Council – CC Mr Steve Criswell informed the Council of his resignation from office. He has represented Earith for 19 years. There is still no update on the Causeway or Wheatsheaf Crossroad. The Chair thanked Mr Criswell for this help and the encouragement received during his years of service.
District Council – DC Mr Jon Neish informed the Council that HDC planning department has undergone a review and results will be available soon.
DC Mr Paul Hodgson Jones stated that the Local Government Review is still ongoing.

(Close open Meeting)
(Open closed section of Meeting)

Item 26 **Code of Conduct – Dispensation received, and decisions granted –** None.

Item 27 **Councillors declaration of interest –** The Chair drew the Councillors attention to the legal requirement that all interests should be declared following the Code of Conduct Localism Act 2011 c7. s27(3)(b). – None.

Item 28 **To agree minutes of Parish Council meeting held on – 3rd April 2025.**
Mr Keith Hudson proposed, and Mr Jeff Nicholls seconded that the minutes are agreed.
Resolved - All in favour by those that attended the meeting.

Item 29 **Planning -** Application 24/02311/HHFUL – 12 High Street - Erection of 1 1/2 storey rear extension following removal of storage/shed.
Mr Alan Spackman proposed, and Mrs Paula Brown seconded that the application is accepted with no objections. **Resolved** – All in favour.

Item 30 **Annual Financial Risk Management to be noted –** Noted by Council.

Item 31 **Annual Insurance Renewal year 5 of a 5-year term to be noted –** Noted by Council.

Item 32 **Annual Return acceptance of guidance Section 1 -** Mr Allan Till proposed, and Ms Hazel Lambert seconded that the Chair should sign Section 1.
Resolved – All in Favour.

Item 33 **Annual Return acceptance of Section 2 –** Mr Keith Hudson proposed, and Mr Alan Spackman seconded that the Chair should sign Section 2.
Resolved – All in Favour.

Item 34 **Standing Orders to be noted – Minor Statutory changes to be made –** The Chief Executive advised that changes are needed to the Code of Conduct and Procurement sections in the Standing Orders. The language used in the model has also been modernised. The Council asked the Chief Executive to make the statutory changes only. No changes to be made to the language used in the Standing Orders for Earith Parish Council.
Ms Hazel Lambert proposed, and Miss Ann Brennan seconded that the Statutory changes are to be made. **Resolved –** All in Favour.

Item 35 **Financial Regulations to be noted - Minor Statutory changes to be made –** The Chief Executive advised that changes are needed to the Procurement section in the Financial Regulations. The Council asked the Chief Executive to make the statutory changes.
Mr Jeff Nicholls proposed, and Ms Hazel Lambert seconded that the Statutory changes are to be made.
Resolved – All in Favour.

Item 36 **Parish Council Policies to be noted as a whole – No changes to be made –** Noted by Council.

Item 37 **Parish Councillor Responsibilities to be agreed – No Changes to be made** – Agreed by Council.

Item 38 **Finance** – a) Payments to sign off.
b) Online Salary payments for May to be made as standard.
c) Chair to sign bank statement.

a) Ms Hazel Lambert proposed, and Mr Jeff Nicholls seconded that the payments should be signed off.
Resolved – All in favour.

b) Online salary payments for May to be made as standard.
Mr Keith Hudson proposed, and Mrs Paula Brown seconded that the payments should be made.
Resolved – All in favour.

c) Bank statement signed by Chair.

Payee	Description		£	Chq	Powers
Mrs K M Pink	Salaries	1614.00			LGHA1989,s.7
	Expenses	25.00			LGA 1963, s.5
		total less ta	1473.72	online	
Mrs C Shook	PC Staff Member buildings & maintena	106.08			LGA 1972,s.133
		total less ta	91.68	online	
Inland Revenue	PAYE April 2025		362.98	online	LGA 1972,s.112-119
Giff Gaff	PC mobile monthly sim		10.00	dcard	LGA 1972, s.133
Garden Tamer	Parish Handyman		280.00	online	LGA1953,s.4
MC Garden Maintenan	Grass Cuttting		660.00	online	OSA 1906, s.10
Mr Tindall	Travel expenses MP meeting		54.94	online	LGHA1989,s.7
Earith Town Estate	Rental of Meeting Room		22.00	online	LGHA 1972,s.133
Zurich Municipal	Annual Insurance Renewal		2352.66	online	LGA 1972, s.111
Post Office Service	Postage costs re car park at Village Hall		8.75	dcard	LGA 1972, s.226
MTC	Flood risk, drainage survey		1080.00	online	LGA 1972, s.133
Hunts DC	Commercial Waste Collection Rec		21.67	DD	Litter Act 1983,ss.5,6
Hunts DC	Commercial Waste Collection V Hall		10.83	DD	Litter Act 1983,ss.5,6
	Total spend for April 2025		6,429.23		

Mrs Mandy Pink – Chief Executive 07724 666 703 **email: clerk@earith-pc.gov.uk** **Meeting Dates 2025**
These minutes are adopted **Meeting closed at 8.07pm** **5th June**
3rd July
7th August

www.earith-pc.gov.uk **Date of Notice – 31st May 2025**